

The Principal,
S. D. College,
Hoshiarpur.

①

Subject :- Regarding Honorary of Dr. Ritu Bala.
(amounting to Rs 5000/-)

Respected Sir,

- (i) Honorary payment for National seminar = Rs 2500
 - (ii) Honorary payment for FDP Lecture = Rs 2500
- Total = Rs 5000

With due respect I wish to state that

Dr. Ritu Bala, Assistant Professor, Hindu College of Education, Mogha has delivered two virtual session to the faculty and students. The first virtual session was held during the National seminar held on 26th May 2018. and second virtual session was held at 31th May 2019. The payment of Honorary of these two session is still pending. Kindly allow to proceed for the payment to be paid online.

Thanking You.

Respectfully,
Principal

Department of Economics
College,
04/06/19.

Hoshiarpur, 6/6/19

Mrs. Ritu Bala
prepare cheque for S/b a/c no. 10488030285
IFSC - SBIN0000 608
MICR Code - 134002002

Branch Code 608
Court Road Ambala
City Mayana.

870619.

The Principal,
Dashmesh College,
Dehra Dun.

Regarding payment of the fee made to a
National Seminar at Dashmesh Khalsa College
Dehra Dun.

Respected Sir,

With due respect I wish to
draw your kind notice that I went to attend
a National Seminar at Dashmesh Khalsa
College Dehra Dun on 13/03/2020. I paid Rs. 1500/-
for presentation and publication fee in
this seminar. I request you to reimburse this
amount of fee to me. I shall be very
thankful to you for this.

Yours Sincerely,
Vijay Kumar

(Signature)

Principal
Research

Mrs. Ritu Goyal,

Rs. 1000/- Reimburse

Recd
13/3/2020

Way of passed in Rs. 1000/-
Date 20/3/2020
Pay to Research
out of Rs. 1000/-
Date 20/3/2020
(Signature)
16/3/20

ਪ੍ਰਿਥਮ ਕਮਿਓਨਿਟੀ,
ਮੁਕਤ ਖੇਤਰ ਸਾਇਨ,
ਗੁਜਰਾਤ

ਦਿਸ਼ਾ : ਦਸ਼ਮੇਸ਼ ਕਮਿਓਨਿਟੀ ਮੁਕਤ ਖੇਤਰ ਵਿਖੇ ਸੈਮੀਨਾਰ ਅਤੇ ਸਮੇਂ
ਦੀ ਲੀਸ਼ ਦਾ ਉਗਤਾਨ ਸਮੇਂ ਸੰਬੰਧੀ।

ਮਾਮਲਾ ਨੀ, ਖੇਤਰੀ ਵਿੱਚ ਯੋਜਨਾਬੰਦੀ ਦੇ ਸਮੇਂ ਵਿਖੇ
ਮੁਕਤ ਖੇਤਰ ਪ੍ਰਦੇਸ਼ ਪੰਜਾਬੀ ਸਾਹਿਤਕ ਗੀ ਸਿੱਧੀ 13 ਨਵੰਬਰ
2020 ਨੂੰ ਦਸ਼ਮੇਸ਼ ਕਮਿਓਨਿਟੀ, ਮੁਕਤ ਖੇਤਰ ਵਿਖੇ ਵਿੱਚ ਸੈਮੀ
ਨਾਰੀ ਸੈਮੀਨਾਰ ਵਿੱਚ ਸਿੱਧੀ ਵਿਖੇ ਅਤੇ ਪੰਜਾਬ ਪੰਜਾਬੀ
ਵਿਖੇ ਸੈਮੀਨਾਰ ਵਿੱਚ ਪੰਜਾਬ ਪ੍ਰਦੇਸ਼ ਅਤੇ ਪੰਜਾਬ ਸਮੇਂ ਸੰਬੰਧੀ
13000/- ਲੀਸ਼ ਸੇਵੇ ਦੁਆਰਾ ਉਗੀ ਸੀ ਉੱਚੀ ਯੋਜਨਾ ਸਮੇਂ
ਵਿਖੇ ਲੀਸ਼ ਦਾ ਉਗਤਾਨ ਸਮੇਂ ਦੀ ਸਿੱਧੀ ਵਿਖੇ ਸੈਮੀਨਾਰ
ਲੀਸ਼ ਦੀ ਸਮੇਂ ਵਿਖੇ ਪੰਜਾਬ ਦੇ ਸਮੇਂ ਸੰਬੰਧੀ ਸੈਮੀਨਾਰ
ਪੰਜਾਬ ਸੰਬੰਧੀ।

ਮਾਮਲਾ ਨੀ ਦਾ ਵਿਸ਼ੇਸ਼ ਪਾਤਰ,
ਡਾ. ਮੁਕਤ ਖੇਤਰ ਸਿੱਧੀ
ਪੰਜਾਬੀ ਵਿੱਚ।

20/3/2020
Pay to: 1000/-
out of: Rs. 1000/-
Recd. 20/3/2020

Recd
17/3/2020

Mrs. Ritu Goyal
Rembursement of Rs. 1000/- Allowed

Reimbursement of expenditure upto Rs. 1000/-
for attending 6 days FDP.

'Poogs' Asst. Prof in Computer seeks your

for the reimbursement of expenditure
Rs. 1000/- for attending 6 days FDP at Lyallpur

College of Engineering at Jalandhar.

Kindly do the needful.
Thanking you.

Dec. 2019

- Copy of certificate
- Receipt

Yours faithfully,

Mrs. Poogs

Asst. Prof in Comp.

17/3/2020

May be passed
20/3/2020
Date
Prof.
Date

Mrs. Ritu Goyal
Prepare cheque Rs. 1000/- for
reimbursing the FDP

Recd
17/3/2020

[Signature]
17/3/2020

Asst. Prof. Isha

Latest trends in teaching Pedagogy 16.12.2019 to 21.12.2019

The Principal
SD College
Hoshiarpur
Dated: March 17, 2020

(17)

172

Subject: Reimbursement of expenditure upto Rs. 1000/- for attending workshop and Seminar

Respected Sir,

I Sunita Devi, seek your permission for the reimbursement of expenditure upto Rs.1000/- for attending one day workshop (RFID Technologies) and two days seminar cum workshop on Intellectual Property Rights and Plagiarism at PU, Chandigarh. Certificates are attached herewith.
Kindly do the needful.

Thanking You

Yours Faithfully
Sunita Devi
Librarian

Mrs. Ritu Singh
Rs. 1000/- for workshop seminar

Recd
19/3/20

May be passed for Rs. 1000/-
Date: 20/3/20
Pay to: 1000/-
Out of: Research
Date: 20/3/20

Principal
17/3/20 20

The Principal,
S.D. College,
Nasirapur.

Subject - Reimbursement of expenditure upto Rs 1000/-

I Jyoti Bala Asstt. Prof in Commerce

request your permission for reimbursement of expenditure
Rs 1000 for attending two days workshop at
Magwarai ic, 24th Jan 2020 & 25th Jan 2020.

Kindly do be useful.
Thanking You.

Mine Faithfully,
Jyoti Bala

Asstt Prof. in Commerce
Date:- 18/3/2020.

Mrs Ritu Goyal
prepare cheque Rs. 1000/-
for reimbursement to days workshop
18/3/2020

May be Passed for Rs. 1000/-
20/3/2020
Dated
Pay . 1000/-
out of Research
Date... 20/3/2020

18/3/2020

Sanjay
D. Ladage,
Hoshiarpur,

Subject: Regarding an advance payment for solar energy as per the terms of quotation and contract.

Respected Sir,

With reference to our meeting regarding solar energy, we request you to make an advance payment (30%) to the service provider Hub Company. We have already sent you an amount of ₹ 42,000/- (30% of ₹ 1,40,000/-) to make an advance payment. Please make this advance payment to Hub Company.

Forwarded
and Secretary for
Advance Payment

Yours Sincerely
Ajay Kumar

[Signature]
11/3/2020

Manoj
11/03/2020

Received
11/3/2020

[Signature]
11/3/20

Mrs. Ravi
Cheque

- enclosures -
- (i) Copy of contract with vendor
 - (ii) Permission to proceed with project
 - (iii) Summary of quotations received

The Principal,
S.D. College,
Hoshiarpur.

Subject: Regarding reimbursement of travel expenses incurred on a visit to PU, Chd.

Respected Sir,
With due respect we wish to bring into your kind notice that we went to Panjab University, Chandigarh to submit the documents of our National Seminar held on March 07, 2020. These documents were submitted at ICSSR, PU, Chd. The number of kms we travelled were 300. The details of expenditure are given below:

300kms x Rs 10 = 3000/-	
5 Tolls (83+83+98+50+50) = 364/-	
DA (Mr. Vipam Kumar and Dr. Gurcharan Singh) 300/-	
<u>Total</u>	<u>3664/-</u>

Shy be passed for ... 3664/-
Dated 20/5/2020
Pay to ...
out of ...
Dated ... 20/5/2020

Received 27/5/2020
We request you to reimburse the amount to Mr. Vipam Kumar who made all the payments from his own pocket. Thanking you.

Yours Sincerely,
Vipam Kumar
Dr. Gurcharan Singh

Vipam Kumar
Gurcharan Singh
20/03/2020

MRS. Ritu Goyal
prepare ches
20/3/2020

①

The Principal
S-D-College
Hoshiarpur

Subject:- Re-imbusement of registration fee.

Hon'ble Sir,

I had submitted a fee of Rs 500/- each vide receipt no - 6687 and 6688 as registration fee for national seminar organised in the college

Kindly reimburse the amount of Rs 1000/- for the above mentioned registration

Thanking you.

Yours faithfully,

Parshant Selt
HOD, English.

Dated - 25-6-2020

Mrs. Ritu Goyal prepare cheque

May be passed for Rs. 1000/-
1/7/2020
Dated
Pay to the order of Research etc
out of 1000/-
Dated... 1/7/2020
Principal
25/06/2020
01/7/2020

Received
26/6/2020

Receipt no - 6687 & 6688.

Hoshiarpur

Subject - Regarding the reimbursement of ₹ 1000 as a research incentive from the college.

Respected Sir

I have attended 7 days National Workshop on Advanced Statistical Tools and methods from 13th Nov. to 19th November at PBI Unit Patiala. I have paid ₹ 4000 as fee. Kindly reimburse ₹ 1000 out of ₹ 4000 as a research incentive from the college. A copy of fee slip has been attached with this letter.

Thanking you

Yours sincerely

Dr. Palwinder Kaur
Assistant Professor
Department of Economics

PKaur
14/03/2020

Mrs. Ritu Goyal
prepare cheque Rs. 1000/-
for me reimbursement for National
Workshop.

WOG
14/3/2020

20/3/2020

Received
14/3/2020

Sl. No. _____
Date _____
Page _____

75

(7)

The Principal
S.D college
Kashwanpur
dated: 14/03/2020

Sub - Regarding reimbursement of amount paid
two days workshop on GST at LPU, Phagwara.

Respected Sir

With due respect, I wish to state
that I have attended two days workshop
at LPU, Phagwara on 24-01-2020 and
25-01-2020, for the same I have paid
₹1500 as fees.

Kindly reimburse the same and

oblige

Thanking You,

Yours faithfully
Manjit Kaur

Ass'tt Prof.
(PG Deptt. of Commerce)

Recd
14/3/2020

Mrs. Ritu Goyal
prepare cheque Rs. 1500/-
for reimbursement of amount
for workshop



14/3/2020
May be passed
20/3/2020
Pay
out
Date

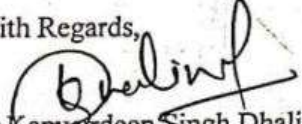
To
The Principal
S.D. College,
Hoshiarpur.

Subject: Request for reimbursement of amount paid for 4-week Induction/Orientation Programme.

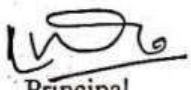
Respected sir,


With due respect, I have attended for 4-week Induction/Orientation Programme conducted by Teaching Learning Centre, Ramanujan College, University of Delhi, For same I have Paid Rs1950/ as per fee. Kindly reimburse the same & obliged.
Please find enclosed my Certificate and Payment Slip along with.

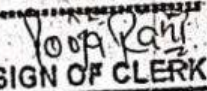
Thanking you.

With Regards,

Dr Kanwardeep Singh Dhaliwal
Assistant Professor
Department of Biotechnology

Date:- 29/6/21.


Principal
29/06/2021

Mrs. Manjit Kaur
Bursar

29/06/2021

S.D. COLLEGE, HOSHIARPUR	
DIARY No.	4169
DATE.....	29/6/21
FILE HEAD.....	
SIGN OF CLERK 	

The Principal
S.D. College,
Hoshiarpur.

Subject: Request for reimbursement of amount paid for Orientation programme.

Respected sir,

With due respect, I beg to state that I have attended a four weeks 18 May to 17 June 2021. Faculty Induction Training/Orientation Programme for in Universities/ Colleges/Institutions. This Programme Organized by the Teaching Learning Centre (TLC), Ramanujan College, Delhi. For same I have Paid Rs. 1,950/ as per fee. Kindly reimburse the same & obliged certificate of my Orientation Programme. I attached fee slip with this application.

Thanking you.

With Regards,
Anu
Anu
Assistant Professor
Department of Biotechnology

Date:- 26th June, 2021

May be passed for Rs. 1,950/-
26/6/21
Dated
Pay : 1950/-
out : Research & ...
Date: 26/6/21

Mrs. Manjit Kaur Bursar

Signature of Principal

(Mrs. Ritu Goyal)

[Signature]
26/06/2021

Forwarded for the
consideration
[Signature]
26/06/2021

Received
26/6/21

5

The Principal,
S. D. College,
Hoshiarpur.

Subject :- Regarding the reimbursement of amount paid for 4-week Induction/Orientation Programme at Teaching Learning Centre, Ramanujan College, University of Delhi.

Respected Sir,

With due respect, I wish to state that I have attended a 4-week Induction/Orientation Programme for "Faculty in Universities/Colleges/Institutes of Higher Education" from March 15-April 14, 2021, for the same I have paid ₹ 1,600/- as fee.

Kindly reimburse the same and obtain certificate of my Induction/Orientation Programme and fee details are attached with this application.

Thanking you.

Your's faithful
Mrs. Prabhat
History
Department

Dated: 30.4.2021

Mrs. Manjit Kaur
Principal

S.D. COLLEGE, HOSHIARPUR
DIARY No. 3940
DATE 30/4/21
FILE HEAD
Prabhat Kaur
SIGN OF CLERK

30/4/2021

The Principal,
S.D. College,
Hoshiarpur.

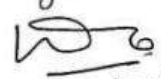
Subject: Regarding reimbursement of fee paid for
induction programme.

Sir,

With due respect, it is submitted that I
have attended an Induction Programme organised
by Ramanujan College, University of Delhi under
funds of The Ministry of Human Resource Development
(CMHRD) extending from 26 June, 2020 to 24 July 2020.
The fee for the same was ₹ 1500.


You are requested to reimburse the
above-mentioned amount. Kindly look into the
matter and oblige.

Yours faithfully,
Monika Kanwar,
Assistant Prof.
Department of English.

Mrs. Manjit Kaur

13/8/2020

Dated
6/08/2020 once in
Reimbursement of fee in
financial year upto ₹ 1000
only
14/8/2020

Received
3/10/2020

May be passed for Rs. 1000/-
5/10/2020 Date
Pay to Research A/c
out of 1000/-
Dated... 5/10/2020
Mrs. Ritwajoual
preparing cheque

7
06/10/2020

8

To,
The Principal,
S.D. College,
Hoshiarpur.

Subject: Request for reimbursement of amount paid for Orientation programme.

Respected sir,

With due respect, I beg to state that I have attended a four weeks 15 March to 14 April 2021. Faculty Induction Training/Orientation Programme for in Universities/ Colleges/Institutions. This Programme Organized by the Teaching Learning Centre (TLC), Ramanujan College, Delhi. For same I have Paid Rs. 1,600/ as per fee. Kindly reimburse the same & obliged certificate of my Orientation Programme. I attached fee slip with this application.

Thanking you.

With Regards,

Dr. kamaljit kaur

Department of Punjab

Signature: *kkaur*

Signature of Principal.

Mrs. Manjit Kaur
Bursar *Manjit*

Manjit

30/4/2021

S.D. COLLEGE, HOSHIARPUR	
DIARY No.	3953
DATE.....	3/5/21
FILE HEAD.....	Pooja Rani
SIGN OF CLERK	

Principal,
Raman Dharma College,
Hoshiarpur.

Subject - for the reimbursement of fee deposited for an Orientation Programme.

Respected Sir,

With due respect, I want to state that I was enrolled in an Orientation Programme (online) conducted by Ramanujam College, Delhi from March 15 to April 14, 2021. I have successfully completed this programme with AT grade and also secured a certificate for the same. I had to pay the said college Rs 1600/- for the registration in this program. I request you to kindly reimburse the amount of registration fee. I shall be very thankful to you.

Yours Sincerely

Ujjan Kumar
Assistant Professor
Dept. of English.

Ujjan Kumar
3/5/2021

S.D. COLLEGE, HOSHIARPUR	
DIARY No.	3954
DATE.....	3/5/21
FILE HEAD.....	Pooja Kani
SIGN OF CLERK	

Mrs. Manjit Kaur Bursar
Manjit Kaur

The Principal,
S.D. College, Hoshiarpur.

Subject :- Application for reimbursement of amount of
₹1500/- in lieu of orientation programme
attended by me.

Respected Sir,
with due respect I wish to bring i
Your kind notice that I have attended an
Orientation programme organised by 'Teaching Learning
Centre, Ramanujan College, University of Delhi'
under the aegis of 'Ministry of Human Resource
Development, Gandit Madan Mohan Malvaiya National
mission on Teachers and Teaching'. This was a
4-week orientation programme for 'Faculty in
Universities/ colleges/ institutes of Higher Education'
from June 26- July 24, 2020 and obtained grade AT.
For this purpose I have submitted an amount
of ₹1500/- as fees. Kindly consider my request

and reimburse the amount. Thanking You in anticipation.
Yours Faithfully,

Dr. Monika. [Signature] 06.8.20
Department of Economics.
S.D. College,
Hoshiarpur.

Reimbursement Mrs. [Signature]
in financial year
Dupto 21000
14/8/2020

Mrs. Ritu Goyal
13/8/2020

Mrs. Ritu Goyal
prepare chepe
[Signature]

may be passed ... ₹1500/-
Date: 05/10/2020
Pay: 1500/-
out of Research etc.
Date: 05/10/2020

Principal
01/10/2020
Principal
01/10/2020

The Principal
S.D College
Hoshiarpur

①

Subject: Reimbursement of orientation Programme fee.

Respected Sir,

With due respect, I want to state that I have completed 4 Weeks of orientation course and paid fees of Rs. 1500/- as per Receipt enclosed. You are requested to reimburse charges as per Policy.

Thanking You
Yours faithfully,

Harjot
4.8.2020

HARJOT KAUR
Assistant Professor
PG Dept of Commerce.

Mrs. Manjit Kaur, do the needful
WJ
04/8/2020

Respected Sir

As per present policy ₹1000 may be allow

Recd
5/8/2020
May be passed for Rs 1000/-
Date 5/8/2020
Pay to 1000/-
out of Research Acc
Date 5/8/2020
Principal
07/8/2020
Mrs. Ritu Goyal
prepare cheque
04/8/2020

Manoj
4/8/2020

THE Principal,
S. D. College,
Hashiarpur.

Subject - Reimbursement of amount of Rs. 1500 in lieu of the orientation Programme.

Respected Sir,

I wish to state that I had attended 4 week induction/ orientation programme from June 26 - July 24, 2020. organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of ministry of Human Resource Development (MHRD), Pandit Madan Mohan Malaviya National Mission on Teacher's and Teaching. I have paid the fees of Rs. 1500/- for the same.

Kindly reimburse the amount.

Thanking you

Reimbursement once
in financial year upto
14/8/2020
14/8/2020

Yours sincerely
Dr. Deepika Thalia
Assistant Professor
Department of Political
Science, S.D. College,
Hashiarpur.

Mrs. Mayit
Kaur

Mrs Ritu Goyal
prepare cheque

Received
3/10/2020

may be passed for Rs. 1000/-
5/10/2020
Date
Pay 1000/-
out of Research A/c
Date 5/10/2020
13/8/2020
5/10/2020
06/10/2020

The Principal
SD College, Hoshiarpur.
06th Aug, 2020

(9)

Subject :- Reimbursement of amount of ₹1500 in lieu of the orientation program.

Respected Sir,

With due respect, I wish to state that I had attended 4 week induction / orientation programme from June 26 - July 24, 2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Human Resource Development, Pandit Madan Mohan Malaviya National Mission on Teachers & Teaching. I have paid the fees of ₹1500 for the same.

Kindly, reimburse the amount.

Thanking you.

Yours sincerely

Mrs. Pooja

A.P. in Computer & Appl.

Date 06/8/2020

Mrs. Manjit Kaur

13/8/2020

1000/-
Reimbursement once
financial year upto

enclosed :- Fee Receipt Certificate

Received
3/10/2020

Mrs Ritu Goyal
cheque

06/10/2020

out of Research etc
Date 5/10/2020

prepar
06/10/2020

The Principal
SD College, Hoshiarpur

06th Aug, 2020

Subject :- Reimbursement of amount of Rs. 1500/- in
the lieu of orientation program.

Respected Sir,

With due respect, I wish to state that I
had attended 4 week induction / orientation programme
from June 04 - July 01st, 2020. organised by Teaching Learning
Centre, Ramanujan College, University of Delhi under the aegis
of MHRD, Pandit Madan Mohan Malaviya National
Mission on Teachers & Teaching. I have
paid the fees of ₹1500 for the same.

Kindly, reimburse the amount,

Thanking you.

Yours sincerely

Ms. Isha Rana

A.P. in Commerce

Date 06/8/20.

Enclosed :- Fee Receipt
Certificate

Mrs. Manjit Kaur

[Signature]

06/8/2020

Reimbursement once in
financial year upto ₹1000
14/8/2020

Mrs. Ritu Goyal
Principal
Ugru

[Signature]

Received
3/10/2020

May be passed for Rs. 1000/-
Date 5/10/2020
Pay : 1000/-
out of Research A.S.
Dated 5/10/2020
06/10/2020

3

The Principal,
SD College, Hoshiarpur
6th Aug' 2020

Subject: Reimbursement of amt of ₹ 1500 in lieu of
the orientation program.

Sir,

With due respect I wish to state that I had
attended 4 week induction/orientation programme from
June 26 - July 24, 2020 organised by Teaching Learning
Centre, Ramanujan College, University of Delhi under the
aegis of Ministry of Human Resource Development, Pandit
Madan Mohan Malaviya National Mission on Teachers
and Teaching. I have paid the fees of ₹ 1500 for

the same.
A copy of the certificate & fees paid has been enclosed.
Kindly, reimburse the amount.

Thanking you,
yours sincerely,
Megha ~~6/8/2020~~
Asst Professor.

(Dept of Economics):
SD College, Hoshiarpur

Mrs. Manjit Kaur
Reimbursement one in
financial year up to ₹ 1000
Name: 12/8/2020

Recd
3/10/2020

5/10/2020

1000/-
Research
5/10/2020

1000/-
Mrs. Ritu Goyal
prepare cheque
12/8/2020

The Principal
S.D. College,
Hoshiarpur.

Subject:- Application for reimbursement of amount
of ₹ 1500 in lieu of orientation programme.

Respected Sir,

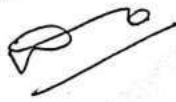
With due respect I wish to bring in
your kind notice that I have attended an Orientation
programme organised by Teaching Learning Centre,
Ramamyan College, Delhi, from 26-06-2020 to 24-07-
2020. I have deposited ₹ 1500 for the same.
Kindly consider my request and Reimburse
the amount.


Thanking you in anticipation.

Yours Faithfully,
Tyoti Balli, PG Department of Commerce,
S.D. College Hoshiarpur

Date:- 5/8/2020.

Reimbursement
once in financial year
upto ₹ 1000/-
Money
12/8/2020

Mrs. Ritu Goyal
prepone cheque


Mrs. Manjit Kaur

13/8/2020

May be passed for RS 1000/-
5/10/2020
Dated
Pay to the order of Reeach A/c
out of
Dated 5/10/2020
1000/-
5/10/2020
05/10/2020

Recd
3/10/2020

Principal
College, Hoshiarpur
5th Aug. 2020

(12)

Subject: Reimbursement of amount of Rs. 1500 in Dev of the orientation program.

Sir,
With due respect I wish to state that I had attended 4 week induction / orientation Programme from June 26 - July 24, 2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Human Resource Development, Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching. I have paid the fees of Rs. 1500 for the same.

A copy of the certificate and fees paid has been enclosed.
Kindly reimburse the amount.

Thanking You.
Yours faithfully
Dimple Dima
Assistant Professor
(Deptt. of Commerce)
SD College, Hoshiarpur.

Mrs. Manjit Kaur
W.B.

13/8/2020
Reimbursement once in financial year upto Rs. 15000
14/8/2020

Received
3/10/2020

May be passed for Rs. 1000/-
5/10/2020
Dated
Pay 1000/-
out of Research A/c
Date 5/10/2020

Mrs. Rishi Goyal
Principal
W.B.

06/10/2020

Pay 1000/-
out of Research A/c
Date 5/10/2020
06/10/2020

Principal
W.B.

S.D. COLLEGE, HOSHIARPUR
DIARY No. 2464
DATE 08/08/2020
FILE HEAD
<i>[Signature]</i> SIGN OF CLERK

The Principal,
S. D. College,
Hoshiarpur.

Subject: Regarding Re-imbusement of fee for attending
Orientation Course

Respected Sir,

This is to state you that I, Nisha Arora, have attended Orientation Course from Ramanujan College, New Delhi from June 26 - July, 24, 2020 and obtained A+ grade.

The fee for same was Rs 1500/-. The Certificate and fee receipt is attached herewith.

Kindly ~~not~~ reimburse the fee.

Thanking you,

Yours sincerely
Nisha Arora

Gen H.O.D (Comp Deptt)

Date - 8/8/2020
Rs 1000 may be allowed
10/08/2020

Mrs Manjit Kaur

[Signature]
08/8/2020

May be passed for Rs. 1000/-
14/8/2020
out of Research etc.
Dated... 14/8/2020

14/8/2020

Mrs Ritu Groel
To prepare
cheque for
Rs 1000/- in
the name of
Nisha Arora

[Signature]
11/8/2020

Recd
11/8/2020

To,
The Principal,
S.D. College,
Hoshiarpur.

Subject: Request for reimbursement of amount paid for Orientation programme.

Respected sir,

With due respect, I beg to state that I have attended four weeks 15 March to 14 April 2021. Faculty Induction Training/Orientation Programme for Universities/ Colleges/Institutions. This Programme Organized by the Teaching Learning Centre (TLC), Ramanujan College, Delhi. For the same I have Paid Rs. 1,600/ as per fee. Kindly reimburse the same & obliged certificate of my Orientation Programme. I attached fee slip with this application.

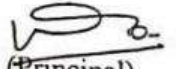
Thank you.

With Regards,

Gurcharan Singh
Dr. Gurcharan Singh
Assistant Professor of Punjabi

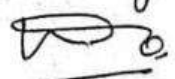
Forwarded for the
consideration

Mrs. Mayjit K


(Principal)
01/06/2021

may be passed for Rs 1600/-
4/6/21
Dated
Pay Rs... Researcher's
out of 1600/-
Dated... 4/6/21

M. Mayjit
01/06/2021

Mrs. Ritu Goyal
prepare cheque

1/06/2021

154

26

To
The Principal
S.D.College
Hoshiarpur

Sub: Reimbursement of induction fee

Respected Sir,

With due respect, I wish to state that is had attended 4 week induction program from June 26 to July 24, 2020 organized by Ramanujan college Delhi. I had paid the fees of Rs. 1500 (One thousand five hundred Only) for this program.

You are requested to reimburse the fee as per the college policy. I am attaching herewith online fee payment receipt and copy of certificate.

Thanking you

Yours truly

Mrs. Manjit Kaur
[Signature]
01/09/2020

[Signature]
11/9/20
Dr. Sachin Kumar
Assistant Prof. in E-Commerce

Reimbursement amount
financial year upto 2/1000
M.M.K.
01/09/2020

Mrs. Ritu Soyal
prepare cheque 1000/-

May be paid 1000/- *[Signature]*
Date: 19/9/2020
Pay to: N. K. Bhusari
out of research etc. 05/10/2020
Dated: 5/10/2020
[Signature]
06/10/2020

Recd
5/10/2020

Recd
3/10/20

509
15/11
11/11

To,
The Principal,
S.D. College,
Hoshiarpur.

Subject: Request for reimbursement of amount paid for Orientation programme.

Respected sir,

With due respect, I beg to state that I have attended four weeks 15 March to 14 April 2021. Faculty Induction Training/Orientation Programme for Universities/ Colleges/Institutions. This Programme Organized by the Teaching Learning Centre (TLC), Ramanujan College, Delhi. For the same I have Paid Rs. 1,600/ as per fee. Kindly reimburse the same & obliged certificate of my Orientation Programme. I attached fee slip with this application.

Thank you.

With Regards,

Shilpa
Ms. Shilpa
Assistant Professor of Mathematics

Mrs. Mayirika

(Principal)
1/06/2021

forwarded for the consideration

M. M. M.
01/06/2021

May be passed for Rs. 1600/- Mrs. Ritu Goyal
4/6/21 Dated
Pay out of 1600/- *M. M. M.*
Research A/c *for the collection. prepare cheque*
Dated... 4/6/21

(Signature)
1/06/2021

Recd
4/6/21

Principal
S.D. College
Hoshiarpur

Subject - Reimbursement of amount of Rs. 1500 in lieu of the Orientation Program.

Respected sir

I wish to state that I had attended 4 week induction/ orientation program from June 26 - July 24, 2020 organised by Teaching Learning Centre, Ramaniyan College, University of Delhi under the aegis of Ministry of Human Resource Development (MHRD), Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching.

I have paid the fees of ₹ 1500 for the same.

Kindly reimburse the amount. Fee slip as a proof has been attached.

Thanking You

Yours Sincerely

Dr. Palvinder Kaur
Assistant Professor
Department of Economics
S.D. College, Hoshiarpur

Dated: 06/08/2020

Recd
3/10/2020

Mrs Manjit Kaur

W/o

13/8/2020

Reimbursement once in financial year upto ₹1000.

Mrs. Ritu Goyal prepare cheque

W/o

may be passed for Rs. 1000/-

5/10/2020

Kaur
06/08/2020

1000/-
Research staff
5/10/2020

Mrs. Ritu Goyal
05/10/2020

06/10/2020

Principal
01/10/2020

Principal
01/10/2020

To,
The Principal,
S.D. College,
Hoshiarpur.

Subject: Request for reimbursement of amount paid for Orientation programme.

Respected sir,

With due respect, I beg to state that I have attended four weeks 15 March to 14 April 2021. Faculty Induction Training/Orientation Programme for Universities/Colleges/Institutions. This Programme Organized by the Teaching Learning Centre (TLC), Ramanujan College, Delhi. For the same I have Paid Rs. 1,600/ as per fee. Kindly reimburse the same & obliged certificate of my Orientation Programme. I attached fee slip with this application.

Thank you.

With Regards,

Sonali
Sonali 1/6/21

Assistant Professor of Physics

*Forwarded for the
consideration
Almup
01/06/2021*

Mrs. Mayjit K

(Principal)

1/06/2021

May be passed for Rs 1600/-
Dated 4/6/21
Pay Rs... 1600/-
out of ...
Dated... 4/6/21

Mrs. Ritu Goyal
(Signature)
01/06/2021

*Recd
4/6/21*

(87)

(2)

To
The Principal
S.D. College,
Hoshiarpur.

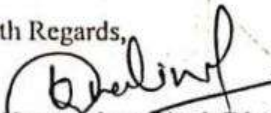
Subject: Request for reimbursement of amount paid for 4-week Induction/Orientation Programme.

Respected sir,

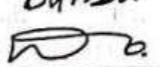
With due respect, I have attended for 4-week Induction/Orientation Programme conducted by Teaching Learning Centre, Ramanujan College, University of Delhi. For same I have Paid Rs1950/ as per fee. Kindly reimburse the same & obliged.
Please find enclosed my Certificate and Payment Slip along with.

Thanking you.

With Regards,


Dr Kanwardeep Singh Dhaliwal
Assistant Professor
Department of Biotechnology

Date:- 29/6/21.

Mrs. Manjit Kaur
Bursar

29/06/2021


Principal
29/06/2021

S.D. COLLEGE, HOSHIARPUR	
DIARY No.	4169
DATE.....	29/6/21
FILE HEAD.....	
Yoon Ranj SIGN OF CLERK	

10

The Principal,
S.D. College,
Hoshiarpur.

S.D. COLLEGE, HOSHIARPUR
DIARY No. 4907
DATE 18/11/21
FILE HEAD Pooja Kaur
SIGN OF CLERK

Subject :->

Respected Sir,

With due respect it is to be stated that I have completed two week refresher course on inter disciplinary and multilingual programme held on Oct. 23rd to Nov. 6th 2021. My registration fee was Rs. 1450/- . Kindly reimburse the amount.

Thanking You.

Yours sincerely,

Baljinder Kaur.

Asst. Prof. in PG Dept. of Commerce

18/11/21.

Forwarded for
consideration
18/11/21

Mrs. Manjit Kaur

18/11/21

18/11/2021

Noted
18/11/21

Manoj Kaur Gupta
18/11/2021

~~Manoj Kaur Gupta~~

②

②

To
 The Principal
 Sanatan Dharma College
 Hoshiarpur
Subject: Reimbursement of Workshop fee

Respected Sir,

This is to bring into your kind attention that I have attended online workshop on Smart PLS software which is widely used in research in place of AMOS. This software is also used in model building process and to check mediation/moderations between the constructs. Duration of the workshop was for 5 days from 26/06/2021 to 30/06/2021.

I request you to kindly reimburse the FDP fee as per our college rules.

Thanking you.

Yours sincerely



Paramveer Singh
 Assistant Professor, Department of Management

Date: 03-07-2021

Attachments:

1. Fee Slip
2. Certificate of completion

Mrs. Maryl Kaur


 3/7/2021

03-07-2021

To

The Principal

Sanatan Dharma College

Hoshiarpur

Subject: Reimbursement of Workshop fee

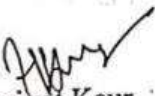
Respected Sir,

This is to bring into your kind attention that I have attended online workshop on Smart PLS software which is widely used in research in place of AMOS. This software is also used in model building process and to check mediation/moderations between the constructs. Duration of the workshop was for 5 days from 26/06/2021 to 30/06/2021.

I request you to kindly reimburse the FDP fee as per our college rules.

Thanking you.

Yours sincerely


Harjyot Kaur

Assistant Professor, PG Department of Commerce

Date: 03-07-2021

Attachments:

1. Fee Slip
2. Certificate of completion

Mrs. Manjit Kaur
Bursar



31/7/2021

12/7/21

Dated: 8-02-2023

(23)

The Principal
Sanatan Sharma College
Hoshiarpur

Subject: Regarding Reimbursement of National Seminar fee.

Respected Sir,

I wish to state that I have paid Rs 600 (Rupees six hundred only) for ^{research} paper presentation and publication in National seminar on the topic "New Education policy - Issues, challenges and implications" on 7-Feb, 2023 at S.D. College, Hoshiarpur. Kindly reimburse the amount to enhance my research interest.

Thanking you

Yours Sincerely
Manisha Thakur
Assistant Professor
P.G. Department of Commerce.

Manisha Thakur
8/02/23

Enclosure:

1. Receipt of fee paid
2. Broucher.

Ment, Mrs Gurnoor
Paw 505
09/2/23

Rec
Gaur
09/07/23

To
The Principal
S.D College
Hoshiarpur

Subject:- Regarding reimbursement of money spent on research works.

Respected Sir,

I want to state that given one research paper in edited book in session 2022-23. The details of the above is given below:-

1) Paper publication in edited book titled "Education, Health & Social Change Walking through the road of transformation".

Paper Title:- Private Schools v/s Government Schools and incurred expenditure of ₹500/- on it.

Kindly reimburse the above said amount.

Thanking you in anticipation.

Yours sincerely
Ananta Bhardwaj
Assistant Professor
Department of Management

Date:- 10/02/2023.

Ms Grewal
Principal
11/2/23

Munir

Recd
4/2/23

To

The Principal
S.D College,
Hoshiarpur

Subject:- Request for re-imbusement of National Seminar fee.

Respected Sir,

I wish to state that I have paid sum of ₹800 (₹300 as registration charges + ₹500 as publication fee) for research paper presentation and publication in National Seminar on the topic "New Education Policy" - Issues, Challenges and Implication on 07.02.2023 at S.D College, Hoshiarpur. Kindly reimburse the above mentioned amount to enhance my research interest.

Yours sincerely
Cheeta Bhudwig Cheeta
Assistant Professor
Management Department

Enclosures:- (Receipt of fee paid, Brochure)

Mony

Mr. Gurnoor
Panwar
09/2/23

Rec
Gill
09/02/23

To

The Principal
S. D College
Hoshiarpur.

Dated : 08th Feb, 2023

Subject — Regarding reimbursement of national seminar fee.

Respected Sir,

I wish to state that I have paid Rs. 600 (Rupees six hundred only) for paper presentation and publication in national Seminar on the topic "New Education policy 2020 - issues, challenges and implication" on 7th Feb, 2023 at Sanatan Dharma College, Hoshiarpur. Kindly reimburse the amount to enhance my research interest.

Thanking You,

Yours Sincerely

Dimple

Assistant Professor
PCr Deptt. of Commerce

Recd

Mrs Gurmoan
Pawar
09/2/23

Encls : 1 Receipt of Fee paid
2. Brochure

Rec
69/2/23

11
To

The Principal,
S D College,
Hoshiarpur

Subject: Request for re-imbusement of National Seminal fee.

Respected Sir,

I wish to state that I have paid ₹ 600 (₹ 100 as registration charges + ₹ 500 as publication fees) for paper presentation and publication in National Seminal on the topic " New Education Policy- Issues, challenges and implications " on Feb 7, 2023 at S D College, Hoshiarpur.

Kindly re-imburse the above amount to enhance my research interest. Thanking you.

Yours sincerely
Isha Dube
Asst prof in Commerce

Mrs Gurnoora
Parsons
09/2/23

Munaf →

Recd
GK
09/02/23

- enclosures: 1. Receipt of fee paid.
2. Brochure

To
 The Principal
 S. D. College,
 Hoshiarpur

Subject :- Request for reimbursement of National Seminar fee.

Respected Sir,

I wish to state that I have paid ₹ 800 (300 + 500) as registration charges & Publication charges for paper presentation and publication in 'National Seminar' on the topic 'New Education Policy: Issues, Challenges and Implications' on 7th Feb, 2023 at S. D. College, Hoshiarpur, Kindly Reimburse the above amount to enhance my research interest. Thanking you in anticipation.

Yours Sincerely,
 Mehak
 Assistant Professor
 PG. Department of Commerce

Mehak

Enclosure :- 1. Receipt of fee paid
 2. Brochure

Mehak

Ms Gurmoor
 Pansar
 09/2/23

Rec
 GSK
 09/02/23

To

9

The Principal

S. D. College

Hoshiarpur

Dated: 08th Feb., 2023.

Subject → Regarding reimbursement of national seminar fee

Respected Sir

I wish to state that I have paid ₹600/- (Rupees six hundred only) for research paper presentation and publication in National seminar on the topic "New Education Policy - Issues, Challenges and Implications" on 07th Feb., 2023 at S. D. College, Hoshiarpur.

Kindly reimburse the amount to enhance my research interest.

Thanking You,

Yours Sincerely,

Manjit Kaur Mamuel

Assistant Professor

PG Deptt. of Commerce

Encls: 1. Receipt of fee paid,
2. Brochure

Ms Gurnoan
Pans
09/2/23

Rec
09/02/23

Principal
Natan Sharma College
Hoshiarpur

Subject:- for reimbursement of seminar registration fees.

Respected Sir

I, Anu, Assistant Professor in Biotechnology had registered for national seminar on NEP 2020: Issues and challenges with Rs. 800/- which included the registration and publication charges. Please reimburse this fee.

Thanking You

Yours Sincerely,
Anu
Assistant Professor

Date:- 8th Feb, 2023.

Ms Manjit Kaur
Ms Gurnoora
Pam
08/2/23

Rec
GK
08/02/23

Q

To
The Principal,
S.D. College,
Hoshiarpur.

Subject:- Regarding Reimbursement of money spent on
Research works.

Respected Sir,

I hereby want to state you that
I have attended one national seminar and
one paper in edited book during the session
2022-23. The detail of the above is given below:-

- 1. National seminar on
7/2/2023 (S.D. College Hoshiarpur) Rs 600
 - 2. Paper publication in edited
book titled "Education, Health
and social change."
Paper Title:- "Assessment of value
education in India" Rs 500
- Rs 1100

Kindly consider and ^{allow to} reimburse the above
mentioned amount.

Thanking you in anticipation.

Yours faithfully,
Ajay Bala
Assistant Prof.

Department of Management
Date:- 10/2/2023.

Ms Gurmoor
Principal
10/2/23

M. Singh

Rec
6/2/23
10/2/23

From:

Date: March 9, 2023

Dr Kanwar Dhaliwal
Assistant Professor

To:

Principal
Sanatan Dharma College
Hoshiarpur

Subject: Reimbursement of expenditure on Research.

Respected Sir,

Please find details and attached proofs of expenditure done by me during past session 2022-23.

1. Rs 500 towards publication of research paper in book titled
Education. Health and Social Change
"Walking through the road of transformation"
ISBN: 978-93-95868-74-7
2. Rs.800 towards publication of research paper in National Seminar organized by Sanatan Dharma College, Hoshiarpur on Feb 7, 2023.
3. Rs 300 towards publication of research paper and attending National Seminar organized by GGSD College, Haryana, Hoshiarpur on Feb 11, 2023.

Please find requisite proofs attached herewith.

Kindly, consider them for reimbursement.

Yours faithfully

Dr Kanwar Dhaliwal

The principal,
S.D. College
Hathicarpur

Sub! - Regarding Reimbursement of conference fee
Respected Sir,

With due respect, I wish to state that
I had paid fee of Rs 500/- (Eight hundred only)
towards conference fee at National Seminar
on "New Education Policy". I am enclosing
herewith fee receipt no 7216, for
reimbursement.

Kindly reimburse fee as per policy

Thanking you
Yours faithfully

286 n/s
SACHIN KUMAR

forwarded for
the consideration
N. M. M. /
14/02/2023

Ms Guzman
Pans
14/2/23

Rec
G. S. S.
16/02/23

The Principal
S.D. College
Hathrapur

Sub:- Reimbursement fee of Rs 500/-

Respected Sir,

With due respect I wish to state that I had paid fee of Rs 500/- (Five hundred) as publication fee of paper in Book with ISBN number. I am enclosing here with fee receipt of EHS/2022/013 along with Book cover and paper.

Kindly reimburse fee as per policy.

Thanking you

Yours truly

Dr Sachin Kund

Dr Sachin Kund

P.G. Department of Commerce

Forwarded for the
consideration
Munni
14/02/23

Ms Gurnoor
Pansar
14/2/23

Recd
Gaur
16/2/23

To

The Principal
S.D College
Hoshiarpur

Subject: -> Regarding Reimbursement of money
Spent on research work

Respected Sir,

I hereby want to state that I
have attended one national seminar and
one paper in edited book during session
2022-23. The details are given below:-

- 1. National Seminar on
7/2/2023 (S.D College Hoshiarpur) Rs 800
 - 2. Paper Publication in edited
book titled "Education, Health
and social change
Paper titled "Sustainable
Education Goals: India's Journey"
Rs 500
- Rs 1300

Kindly consider and reimburse the
above mentioned amount.

Thanking you in anticipation

Yours faithfully
Saurabh Thakur
Asst. Professor
Dept. of Management
Date: -> 10/2/23

Recd
11/2/23

Ms Gurnoora
Pam Singh
11/2/23

[Signature]